

CITY OF DANIA BEACH

Local Business Tax Receipt Division

100 W Dania Beach Boulevard
Dania Beach, FL 33004
Phone: 954-924-6800 ext 3672 Fax 954 922-5619

PLEASE SUBMIT THE FOLLOWING DOCUMENTS (AS APPLICABLE):

- 1. <u>BEFORE submitting this application</u>, please contact the Zoning Division first at 954-924-6805 to determine if the proposed use is allowed at the location you are requesting a license for. You will be required to submit an application for a Certificate of Use (given with this package or download via the city website), and attach a letter describing the proposed business operations in detail, to the Zoning Division. There will be a fee charged by the Zoning Division prior to the Certificate of Use being issued. Zoning approval and the ability for you to obtain a Certificate of Use is required in order to process this Business License application, and the approved Certificate of Use must be attached to the application upon submission.
- 2. Complete the <u>Business License Application Form</u>. Incomplete applications will not be accepted or processed.
- 3. If the property is in the name of a Corporation, Partnership, LLC, etc., you must provide proof of having registered with the State of Florida.

LETTER OF REGISTRATION must be submitted along with:

State of Florida Certificate and Articles of Incorporation or LLC, which includes a list of the principals of the corporation.

.....AND / OR.....

State of Florida Fictitious Name Registration Certificate, whether you are doing business as a Fictitious Name only, or if you are a Corporation or LLC Doing Business As (d/b/a) another name.

- 4. Applicant's <u>social security number or EIN document</u> must be provided for verification, pursuant to Florida State Statute 205. This is accomplished by showing a supporting document or social security card to a Business Tax Official (or by mailing in a legible copy) to compare with the information supplied on the Business License Application Form.
- 5. Copy of the <u>Warranty Deed</u> as proof of ownership of the rental property, along with the <u>Broward County Property Appraisers informational sheet</u> (Both can be obtained through the internet at <u>www.bcpa.net</u> using the "record search" option).
- Complete the <u>Broward Sheriff's Office Business Watch Application Form</u>. This form
 is passed along to BSO as a crime prevention measure, and provides the police with the
 necessary information in order to contact the property owner and/or manager in cases of
 emergency or public safety.

7. In addition, the property <u>may</u> require a Fire Safety Inspection, which you will be contacted about prior to the inspection. This is to certify the property is safe, and that required measures (i.e. fire extinguishers, smoke detectors, etc.) are provided. There will be a separate charge for this inspection if it is required.



CITY OF DANIA BEACH

Local Business Tax Receipt Division 100 W Dania Beach Blvd. Dania Beach, FL 33004 Phone: 954-924-6800 ext 3672 / Fax: 954-922-5619

Business License Application Form for Rental Property Management (Non-Residential)

Pursuant to Florida Status Chapter 205 "Local Business Tax Receipt", all business owners are required to provide a federal identification number or social security number to the local governing authority prior to the renewal or issuance of your business tax receipt. It is also requested that you provide your standard industrial code if available.

Date of Application:	Pro	pperty Folio:	
Rental Property Address:		the distance of the second	
Type of Rental Property:			
Owner's Name(s):			
Type of Ownership:	e proprietorship/ Property Owner	Partnership Corpo	oration Other
Mailing Address:			
City/State/Zip:			
Telephone #:		Emergency #:	
Owner's social security #:	AT	Owner's FEIN#:	
I hereby certify that the above misstatement of facts contain property may be inspected to	ned in this application ma	ay cause my license to be re	er I understand that any voked. I also understand that the npliance with all applicable codes.
SIGNATURE OF OWNER(S) (OR AUTHORIZED AGENT	DATE	
OF	FICE USE ONLY: DO	NOT COMPLETE BELOW	THIS LINE
PROPERTY ZONED:	PROPERT	Y APPROVED FOR RENTAL	:
CERTIFICATE OF USE ISSUE			
LICENSE #:	LICENSE FEE:	BY:	DATE:



Broward Sheriff's Office District 2 - Dania Beach Crime Prevention Unit 100 W Dania Beach Blvd Dania Beach, FL 33004 Phone # 954-926-2400



Dania Beach Business Watch Membership Application (PLEASE PRINT)

Business Information		
Business Name: RENTAL PROPERTY (TYPE	OF PROPERTY =	
Business Address:		
City: DANIA BEACH	State: FL	ZIP:
Owner / Manager Contact Information		
Name:		
Address:		
City:	State:	ZIP:
Home Phone:	Cellular:	
E-Mail Address:		
Emergency Contact Information		
Name	Telephone	

Comments:		
For information on this and other crime preventi- please contact our Crime Prevention Unit at 954,		
seemed common out of the action of the actions	/#V•#TUV•	